

A guide to using Generative AI with your application

Mastering Generative AI with your application

Generative AI, such as ChatGPT, Gemini or similar products are revolutionising how we may now approach job applications. How you can, as a job seeker, harness this technology ethically and effectively when applying for a job at the GMC is set out in this guide. We hope this will equip you with the knowledge to leverage these tools while retaining your authentic voice.

Generative AI Demystified

Generative AI or Artificial Intelligence, refers to computer programs that mimic human intelligence, performing tasks typically requiring human thought. ChatGPT, Gemini or similar products are specific AI chatbots that generate text and holds conversations, drawing from immense databases of information.

Boosting your application

- **Crafting a compelling CV and cover letter** – Generative AI tools can analyse your skills and experiences, creating personalised documents that resonate with the job description.
- **Sharpening your interview skills** - practice questions, personalised feedback, and mock interviews offered by Generative AI-powered simulators may help build your confidence and prepare you for a real interview.

Pros and Cons to consider:

Pros:

- **Time saving efficiency** – it may help you free up other valuable time by automating tasks for you, like an initial draft CV.
- **Clarity and conciseness** – Generative AI can refine your writing, ensuring your message is clear, impactful, and tailored to specific job descriptions.
- **Feedback and practice** - Gain valuable insights and improve your skills through Generative AI-powered interview simulations and application analysis.

Cons:

- **Plagiarism pitfalls** - unintentional copying can occur. Be vigilant citing sources and paraphrasing appropriately.
- **Authenticity erosion** – Overreliance on Generative AI can lead to generic applications lacking your unique voice and experiences. We value the genuine you!
- **Ethical considerations** - Transparency is key, and this is one of the GMC values in that we are open and account for our actions. Be upfront about using Generative AI and avoid any form of plagiarism.

Is using Generative AI ‘Cheating’?

The lines can blur, but it’s crucial to understand the boundaries. Here is our take on it:

Not cheating

- **Brainstorming ideas** – Let Generative AI suggest relevant topics and skills, then personalise this with your own experiences and opinions.
- **Checking readability** – Use Generative AI to ensure your application is clear and concise, but don’t let it dictate your voice or tone.
- **Practising your interview skills** – Hone your responses and build confidence with Generative AI-powered mock interviews. Remember a real-world interview requires your unique personality and adaptability.

But remember

- **Copying and pasting** – AI-generated text is not your own. Plagiarism is always unethical and submitting material which is not your own will mean your application won’t be considered.
- **Generic application** – Don’t let Generative AI write your entire CV and cover letter. These documents should display your distinct strengths and experiences.
- **Generative AI is a tool, not a substitute** - Use it to enhance your application, not replace your own effort and authenticity.
- **Focus on originality** – We value a genuine application from you that displays your unique personality and skills.
- **Generative AI for assessments** – Don’t use Generative AI tools if we ask you to complete a written assessment as part of the selection process as this could be classed as cheating. We will ask you to declare you haven’t used this when submitting your assessment.

Finally

By using Generative AI tools such as ChatGPT or Gemini responsibly, it can help optimise your job application while remaining true to yourself. Remember, these tools are meant to amplify your strengths and polish your application, not replace your genuine self. Embrace Generative AI ethically and let your unique voice shine through.

You may want to research specific Generative AI platforms and tools, and remember, open communication with us can ensure you leverage Generative AI effectively throughout the recruitment process.

We hope this guide helps you. Good luck!

If you have any questions about this guide then please contact the Resourcing Team, recruitment@gmc-uk.org or 0161 923 6626 (between the hours of Monday – Friday 9am – 5pm).